

EASY TIME PAY (PAYROLL)

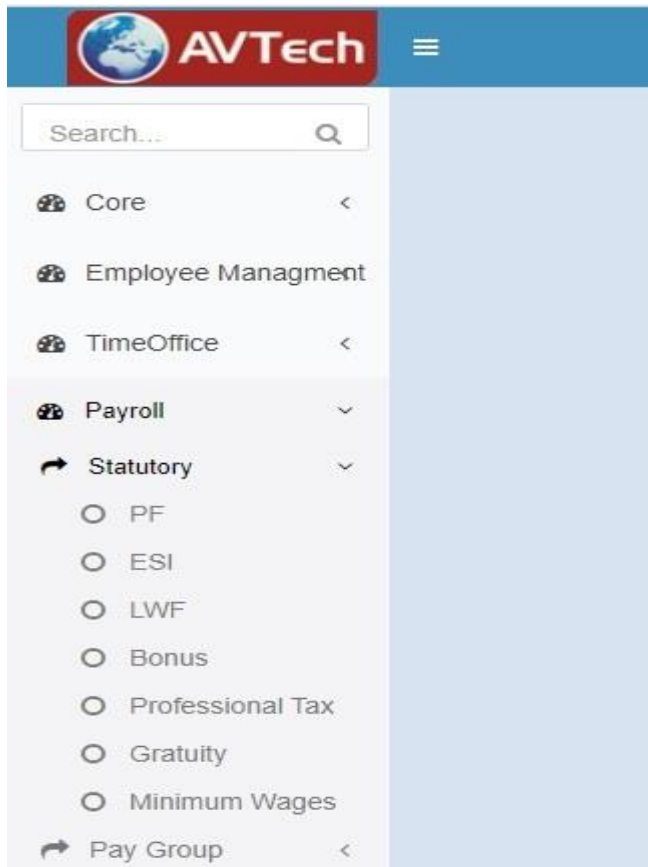
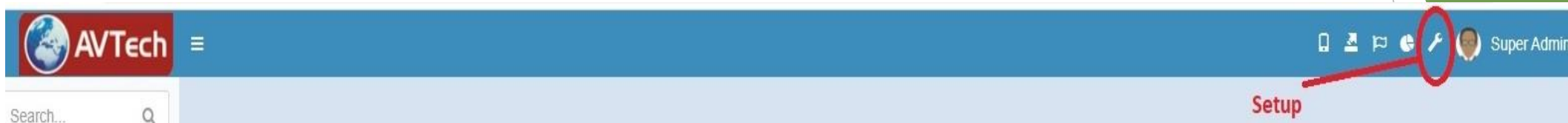
A login interface for AVTech Attendance & Security. At the top is the AVTech logo with the text "ATTENDANCE & SECURITY". Below the logo are two input fields: the first contains the username "etpAdmin" and has a user icon; the second contains a masked password "*****" and has a lock icon. Below the password field is a link that says "I forgot my password". To the right of the password field is a blue "Log In" button.

Demo:

<http://49.205.182.238:98/>

PAYROLL

- ▶ Click on the “Setup” option to set the payroll statutory and payroll policies.



- After clicking on Setup, all these options will be shown on the screen.
- Under the Payroll Section we will get the option of Statutory and Pay Group.
- Under Statutory section, we will get the options of settings of PF, ESI, LWF, Bonus, Professional Tax, Gratuity, Minimum Wages.

PF Setting

- Under PF settings, we will get the below options.

 Super Admin

Update PF Setting

Employee PF Contribution

PF contribution rate (A)

12.00

%(Account No. 1)

PF On Gross Earning

No

Yes

Limit

15000.00

Numeric

Prorate PF Gross On Paid Days

No

Yes

Prorate PF Gross Limit On Paid Days

No

Yes

Employer PF Contribution

pension contribution rate (B)

8.33

%(Account No. 10/EPF)

Pension wage limit

15000.00

Numeric

PF contribution rate (A-B)

3.67

%(Account No. 1/EPF)

PF on Gross Earning

No

Yes

Limit

15000.00

Numeric

Other

PF admin charges rate

1.10

%(Account No. 2)

Minimum monthly PF admin charges

0.00

Numeric

EDLI Contribution

0.50

%(Account No. 21)

Minimum Monthly EDLI Charge

0.00

Numeric

EDLI Admin Charge

0.01

%(Account No. 22)

PF On Arrear

No

Yes

Show On Challan With Zero PF

No

Yes

VPF

VPF Allow

No

Yes

VPF On Gross Earning

No

Yes

Limit

15000.00

Numeric

PF Part Of CTC

No

Yes

Remarks

testing

Save

ESI Setting

AVTech

Search...

Core

Employee Managment

TimeOffice

Payroll

Statutory

- PF
- ESI
- LWF
- Bonus
- Professional Tax
- Gratuity
- Minimum Wages

Pay Group

Letter Template

User Manage

Device

Update ESI Setup

Employee ESI Contribution

Employee ESI

1.75

%

ESI On Gross Earning

No

Yes

Limit

21000.00

Numeric

Prorate On Paid Days

No

Yes

Employee ESI Round

Upper

Employer ESI Contribution

Employer ESI

4.75

%

Employer ESI Round

Upper

ESI On Arrear

No

Yes

Other

ESI On OT

No

Yes

Show On Challan With Zero ESI

No

Yes

ESI Part Of CTC

No

Yes

Remarks

testing

Save

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LWF

Demo:

<http://49.205.182.238:98/>

- ▶ Here , we can add different LWF rules as per state government policy.
- ▶ LWF deduction rules can be Percentage, Amount and slab.
- ▶ According to the deduction rules options will be shown on the screen.

AVTech

Search...

Core <

Employee Management

TimeOffice <

Payroll

Statutory

PF

ESI

LWF

Bonus

Update LWF Setup

State: Daman and Diu

Max Employee LWF: 0 Numeric

LWF On Gross Salary: No Yes

Employee LWF Round: None

Show On Challan With Zero LWF: No Yes

LWF Deduction Rule: Select

Employer LWF: Select

Prorate On Paid Days

Employer LWF Round: None

Remark

Employee LWF: 0 %

Max Employer LWF: 0 Numeric

LWF On Arrear: No Yes

LWF Part Of CTC: No Yes

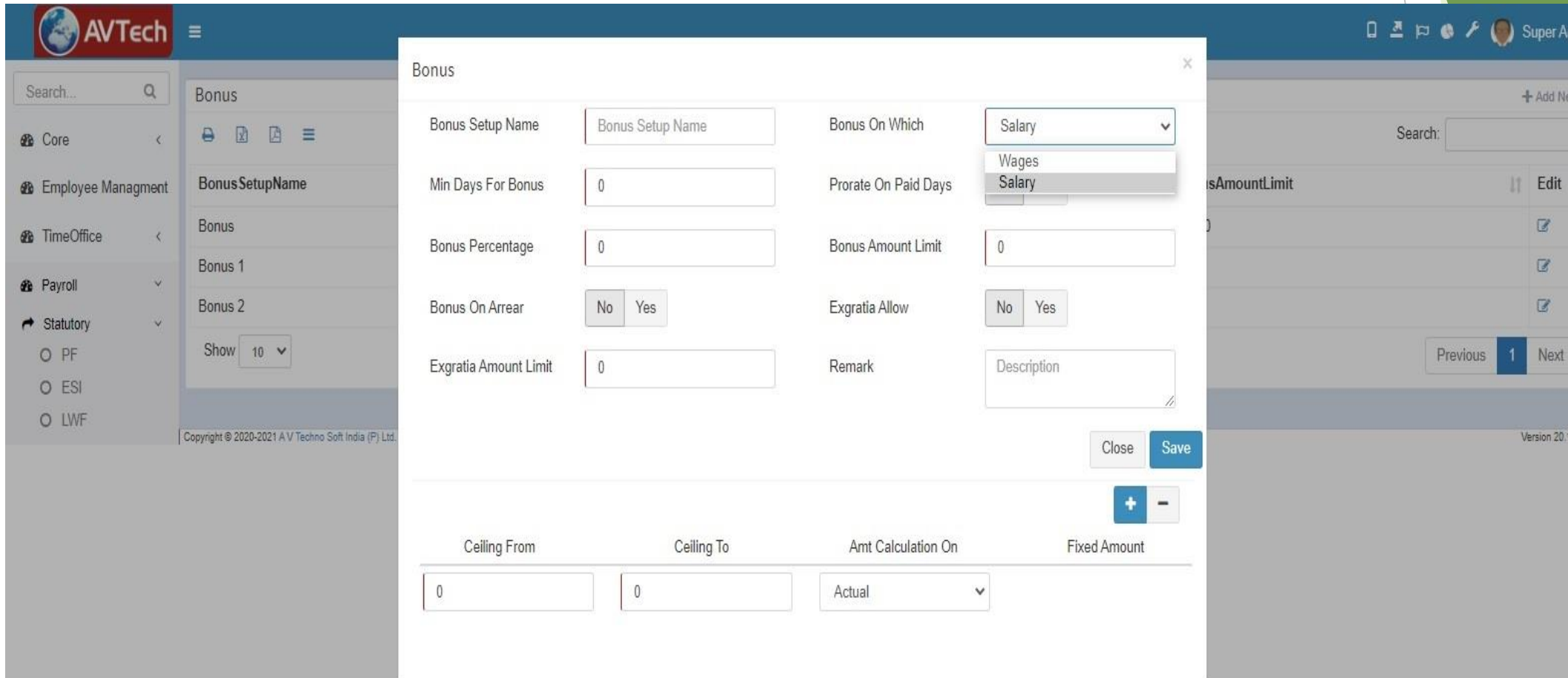
Close Add

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Bonus

Demo:
<http://49.205.182.238:98/>

- Here we can add different Bonus as per organizations requirements.



The screenshot displays the AVTech Bonus Setup form. The left sidebar contains a navigation menu with options: Core, Employee Management, TimeOffice, Payroll, and Statutory (with sub-options PF, ESI, and LWF). The main content area shows the 'Bonus' setup form with the following fields:

- Bonus Setup Name:** Text input field.
- Min Days For Bonus:** Text input field with value 0.
- Bonus Percentage:** Text input field with value 0.
- Bonus On Arrear:** Radio buttons for No and Yes.
- Exgratia Amount Limit:** Text input field with value 0.
- Bonus On Which:** Dropdown menu with options Salary, Wages, and Salary (selected).
- Prorate On Paid Days:** Text input field.
- Bonus Amount Limit:** Text input field with value 0.
- Exgratia Allow:** Radio buttons for No and Yes.
- Remark:** Text area with placeholder 'Description'.

At the bottom, there are additional fields for **Ceiling From** (0), **Ceiling To** (0), **Amt Calculation On** (Actual), and **Fixed Amount**. The form includes 'Close' and 'Save' buttons, and a footer with 'Copyright © 2020-2021 A V Techno Soft India (P) Ltd.' and 'Version 20.1'.

Professional Tax

- We can create number of Professional tax slab for every states as per requirement.

The screenshot displays the AVTech Professional Tax management interface. A modal window titled "Professional Tax" is open, allowing the user to define tax slabs for the state of Jharkhand. The modal includes fields for "State" (Jharkhand), "PT On Arrear" (No/Yes), and a "Remark" description. Below these, there is a table to define tax slabs with columns for "Min Limit", "Max Limit", and "Tax Amount". The table contains three rows of data, and a fourth row with headers "Minimum Limit", "Maximum Limit", and "Tax Amount". The background shows the main application interface with a sidebar menu and a list of remarks.

Professional Tax Modal:

State: Jharkhand

PT On Arrear: No Yes

Remark: Description

Close Save

Min Limit	Max Limit	Tax Amount
5000	15000	50
15001	30000	100
30001	50000	200
Minimum Limit	Maximum Limit	Tax Amount

Main Interface:

Search... Q

Professional Tax

StateName

- Andhra Pradesh
- Assam
- Chandigarh
- Haryana

Show 10 Showing 1 to 4 of

Core

Employee Management

TimeOffice

Payroll

Statutory

- PF
- ESI
- LWF
- Bonus
- Professional Tax

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Remarks

- testing
- testing
- testing
- test

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Pay Group

- ▶ Under Payroll section, along with Statutory section we are having the option of Pay Group.
- ▶ Under Pay Group section Pay Component and Pay Group options are available.
- ▶ Under Pay Component section, user can add different Salary heads as per their organizations requirement and also can set the salary heads name as per their convenient.
- ▶ Just we have to map the given salary head name with Original Pay heads.

The screenshot shows the AVTech Pay Component configuration interface. The left sidebar contains a navigation menu with the following items: Core, Employee Management, TimeOffice, Payroll (expanded), Statutory, Pay Group (expanded), Letter Template, User Manage, and Device. Under the Pay Group section, 'Pay Component' is selected. The main content area is titled 'Pay Component' and has three tabs: 'Setting' (active), 'Applicable', and 'Extra Setting'. The 'Setting' tab contains the following fields:

Field	Value
Component Name	Pay Component Name
Component Type	☐ Addition ☐ Deduction
Prorate On Paid Days	No Yes
Part Of Gross	No Yes
Pay With Salary	No Yes
Salary Slip Order	0
Show On Salary Register	No Yes
Pay In Joining Month	No Yes
Pay Head	Select
Nature Of Payment	☒ Fixed ☐ Variable
Rounding	None
Part Of CTC	No Yes
Show On Salary Slip	No Yes
Salary Register Order	0
Pay In Leaving Month	No Yes

At the bottom right of the form, there are two buttons: 'Close' and 'Save'.

Demo:
<http://49.205.182.238:98/>

The screenshot shows the AVTech Pay Component configuration interface. The top header is blue with the AVTech logo and a user profile labeled 'Super Admin'. A left sidebar contains a search bar and a menu with categories like Core, Employee Management, TimeOffice, Payroll, Statutory, Pay Group, Letter Template, User Manage, and Device. The 'Pay Component' section is active, showing tabs for 'Setting', 'Applicable' (highlighted with a red box), and 'Extra Setting'. The 'Applicable' tab displays a table with columns for 'Setting', 'No', and 'Yes'. The table lists four items: 'PF Applicable', 'LWF Applicable', 'Leave Encashment Applicable', and 'ESI Applicable'. Each item has 'No' and 'Yes' buttons. The 'ESI Applicable' item is also listed in the 'Extra Setting' column. At the bottom right, there are 'Close' and 'Save' buttons.

Setting	No	Yes
PF Applicable	No	Yes
LWF Applicable	No	Yes
Leave Encashment Applicable	No	Yes
ESI Applicable	No	Yes
PT Applicable	No	Yes
Arrear Aplicable	No	Yes

- Here, we can set that PF deduction, ESI deduction, LWF deduction, Professional Tax deduction, Leave Encashment and Arrear is applicable on the added components or not.

Pay Group

- ▶ Here we can add different Pay Group and can map that Pay Groups to the different category or branch or grade or section or as per choice of user.
- ▶ Also, we can map only those Pay Component which is required for that Pay Group.

AVTech

Search...

Core

Employee Management

TimeOffice

Payroll

Statutory

Pay Group

Pay Component

Pay Group

+ Add New

Search:

Name	Description	Map PayComponent	Map Organization	Edit	Delete
Staff Salary	Staff test	8 Mapped Out of 13	Mapped		
Worker	Worker Lower	9 Mapped Out of 13	Mapped		

Show 10 Showing 1 to 2 of 2

Previous 1 Next

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Salary Structure

- ▶ This option is available under the Payroll section which is showing on Home Page.
- ▶ Using this option we can enter salary structure and statutory details of employees one by one.

AVTech

Search...

Self Services

Employee Management

TimeOffice

Payroll

Salary Structure

Payroll Action

Salary Dashboard

User Manage

Device

Canteen

< 2021 >

January

February

March

April

May

June

July

August

September

October

November

December

JULY

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Demo:
<http://49.205.182.238:98/>

← → ↻ ⚠ Not secure | 49.205.182.238:98/Payroll/SalaryStructure/Assign/10709?empCode=ABCD

AVTech ≡

📱 🖨 🚩 📊 🔧 👤 Super

Search... 🔍

- Self Services <
- Employee Management
- TimeOffice <
- Payroll ▾
 - Salary Structure
 - Payroll Action <
 - Salary Dashboard
- User Manage <
- Device <
- Canteen <

Statutory

Salary Structure

PAN Number	PAN Number	Aadhar Number	Aadhar Number
PF Applicable	No <input checked="" type="button" value="Yes"/>	UAN Number	UAN Number
PF Number	PF Number	PF Gross Limit	0.00 Decimal
ESI Applicable	No <input checked="" type="button" value="Yes"/>	LWF Applicable	No <input checked="" type="button" value="Yes"/>
ESI Number	ESI Number	Dispensary	None ▾
VPF Applicable	No Yes		
Gratuity Applicable	No <input checked="" type="button" value="Yes"/>	Leave Encashment Applicable	No <input checked="" type="button" value="Yes"/>
PT Applicable	No <input checked="" type="button" value="Yes"/>	Bonus Applicable	No Yes
Pension Applicable	No Yes		

Bank Details

Payment Mode ▾

Demo: <http://49.205.182.238:98/>

AVTech

Search...

Self Services <

Employee Management

TimeOffice <

Payroll >

Salary Structure

Payroll Action <

Salary Dashboard

User Manage <

Device <

Canteen <

Statutory

Salary Structure

(A)- Salary Details

Salary Revision Date

Arrear Effective Date

Pay Group

CTC

Go

(B) - Gross benefits

Component Name	Formula	Monthly Renumeration
HRA		0.00
Basic		0.00
Conveyance		0.00
DA		0.00

(C) - Contributions / Retirals

Employer PF

Employer ESI

Close

Add

In the above images, you can see the details of statutory and salary structure are given for a particular employee.

Advance Request

- ▶ Under the Payroll section, Payroll Action option is there and under this Single employee option is available.
- ▶ Now user can click on single employee and enter their name or employee code and then insert their advance details.

The screenshot displays the AVTech HR system interface. On the left, a sidebar menu lists various modules: Self Services, Employee Management, TimeOffice, Payroll, Salary Structure, Payroll Action (selected), Salary Dashboard, User Manage, Device, and Canteen. Under 'Payroll Action', 'Single Employee' is selected. The main content area shows the 'Action' menu with 'Loan Request' highlighted. A modal window titled 'Loan Request' is open, containing the following fields:

Loan Type	Select	Loan Amount	Loan Amount
No. Of EMI	No. Of EMI	Request Date	DD-MMM-YYYY
Deduct From Salary	No Yes	Deduct From MonthYear	DD-MMM-YYYY
Interest Type	Select	Interest Rate	Interest Rate
Remark	Description		

At the bottom of the modal, there are 'Close' and 'Save' buttons. The background interface also shows a 'Get Data' button and a user profile icon.

Salary Process

- ▶ Under the Payroll section on Home Page, there is a option of Salary Dashboard.
- ▶ Here, user can get and downloads all details related to salary process like Number Absent Days of employees, Total employee for salary process, Total employee in the software, Number of employees whose attendance not processed for salary, Salary structure missing employees list, Statutory missing employees list, Bank details missing employees list, Salary unprocessed last month etc.

The screenshot displays the AVTech Salary Dashboard. The interface includes a sidebar with navigation options: Self Services, Employee Management, TimeOffice, Payroll (selected), Salary Structure, Payroll Action, Salary Dashboard, User Manage, Device, and Canteen. The main content area is titled 'Salary Detail' and features a 'Month Year' selector set to 'Jun 2021' with a 'Get Data' button. Below this, the dashboard is divided into several sections:

- Salary Verification:** Shows 'Absent Days' as 1.
- Attendance Correction Arrear:** Displays 'Completed' (0) and 'Pending' (0) counts, with a 'Total' of 0.
- Salary Process:** Displays 'Completed' (7) and 'Pending' (0) counts, with a 'Total' of 7.
- Release salary:** Shows 'Payments completed' (0), 'Ready to release' (7), and 'Hold' (0) counts, with a 'Settlement' count of 0.
- Publish salary:** Displays 'Completed' (0) and 'Pending' (0) counts, with a 'Total' of 0.

On the right side, a 'Notification' panel lists various metrics:

Notification	Count
Total Employee	10714
Attendance not processed	10706
Statutory details missing	10702
Salary Structure missing	1
Bank details missing	0
Salary unprocessed last month	0
PF/ESI/PAN/Adhar Missing	17

Demo: <http://49.205.182.238:98/>

- For processing of Salary, Simply user has to go on Pending button of Salary Process section.
- After clicking on Pending button, employees list will be shown on the screen for processing salary.
- Simply select all the employees and click on process button for processing the salary.

The screenshot shows the AVTech web application interface. The top header includes the AVTech logo, a menu icon, and user information (Super Admin). The left sidebar contains navigation links: Self Services, Employee Management, TimeOffice, Payroll (expanded), Salary Structure, Payroll Action, Salary Dashboard, User Manage, Device, and Canteen. The main content area is titled "Salary Reprocess for the month 01-Jun-2021". It features a "Remark" text box, a "Reprocess" button, and a "Close" button. Below this is a table with columns: EmployeeCode, EmployeeName, Department, Designation, Category, Branch, and PaidDays. The table lists five employees for processing.

	EmployeeCode	EmployeeName	Department	Designation	Category	Branch	PaidDays
☐	ETS00000001T	Employee1 Kumar1 Singh1	Testing	Software Engineer	Staff	Kanpur Branch	0
☐	ETS00000002T	Employee2 Kumar2 Singh2	Functional	President	Admin1	Ghaziabad Branch	22
☐	ETS00000003T	Employee3 Kumar3 Singh3	Functional	Program Manager	Contactar	Ghaziabad Branch	26
☐	ETS00000004T	Employee4 Kumar4 Singh4	Development	Senior Software Engineer	Admin	Ghaziabad Branch	29
☐	ETS00000005T	Employee8 Kumar8 Singh8	Functional	Trainee Engineer	Admin1	Ghaziabad Branch	20

Reports

Salary register are Dynamic, so user can keep the columns as per their choices.

The screenshot displays the AVTech Reports interface. The top header features the AVTech logo and a navigation menu. The left sidebar lists modules: Timeoffice, Payroll, Workforce, and Canteen. The main content area is titled 'Dynamic' and includes tabs for 'Dynamic', 'Statutory', and 'Custom'. A '+ New Report' button is visible. Below this, there are seven report cards arranged in a grid:

- Salary Register**: Includes a text input field labeled 'Salary Register'.
- Salary Slip**: Includes a text input field labeled 'Salary Slip'.
- PF Report**: Includes a text input field labeled 'PF'.
- ESI Report**: Includes a text input field labeled 'ESI Report'.
- LWF Report**: Includes a text input field labeled 'LWF Report'.
- PT Report**: Includes a text input field labeled 'PT Report'.
- Loan Report**: Includes a text input field labeled 'Loan Report'.

Each report card has a blue header with the report name and a pencil icon for editing.

Salary Register

Run Date & Time :-15/07/2021																							
Salary Register from 01-Jun-2021 to 01-Jun-2021																							
Employee Cod	Employee Name	Company	Department	Branch	Designation	PFApplicab	ESIApplicable	LWFApplicable	SalaryMonthYear	Basic(R)	Basic	Conveyance(R)	DA(R)	HRA(R)	HRA	Medical(R)	Special Allow(R)	Special Allow	PFGross	PF	ESIGross	ESI	
ETS00000001	Employee1Kumar1Singh	EasyTimePay Software Soluti	Testing	Kanpur Branch	Software Engineer	Y	Y	Y	Jun-2021	15000	0	5000	2000	5000	0		7000	7000	0	0	0	0	
ETS00000002	Employee2 Kumar2 Singh	EasyTimePay Software Soluti	Functional	Ghaziabad Branc	President	Y	N	Y	Jun-2021	17000	12467	4000	2000	5000	0		2000	2000	0	0	0	0	
ETS00000003	Employee3 Kumar3 Singh	EasyTimePay Software Soluti	Functional	Ghaziabad Branc	Program Manager	Y	Y	Y	Jun-2021	20000	17333	5000	2000	5000	0		4000	4000	0	0	0	0	
ETS00000004	Employee4 Kumar4 Singh	EasyTimePay Software Soluti	Development	Ghaziabad Branc	Senior Software Engineer	Y	N	Y	Jun-2021	18000	17400	4000	2000	5000	0		0	0	0	0	0	0	
ETS00000005	Employee8 Kumar8 Singh	EasyTimePay Software Soluti	Functional	Ghaziabad Branc	Trainee Engineer	Y	Y	Y	Jun-2021	22000	14667	6000	2000	5000	0		1000	1000	0	0	0	0	

Salary Slip

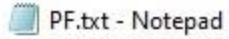
EasyTimePay Software Solution

Kanpur Branch

Pay Register for the Month of : Jun-2021

Employee Particulars	Days		Basic Rate	Earning	Arrears		Deductions	Signature
Emp.Code : ETS00000001T					0.00			
Name : Prof. Employee1 Kumar1 Singh1					0.00			
Esi :	WD :0.00	Basic	15000.00	0.00	0.00		0.00	
UAN :	WO :0.00	Conveyance	5000.00	0.00	0.00	PF	0.00	
Bank A/c# :	HD :0.00	DA	2000.00	0.00	0.00	ESI	25.00	
Bank Name :	Absent :30.00	HRA	5000.00	0.00	0.00	LWF		
DOJ : 28-Jun-2019	PD: 0.00	OVERTIME	0.00	0.00				ETS00000001T
Designation: Software Engineer	OT :00:00	Special Allow	7000.00	7000.00		*TOTAL*	25.00	
Department: Testing								
Aadhaar :		*TOTAL*	34000.00	7000.00		*NET PAY.*	6975.00	
					0.00			

PF Challan



File Edit Format View Help

```
#~#Rohit Kumar#~#22363#~#15000#~#15000#~#15000#~#1800#~#1250#~#550#~#0#~#0
#~#AMIT KUMAR#~#65000#~#15000#~#15000#~#15000#~#1800#~#1250#~#550#~#0#~#0
#~#CHANDER PRAKASH#~#13024#~#10820#~#10820#~#10820#~#1298#~#901#~#397#~#0#~#0
#~#Gopal Singh#~#15355#~#9920#~#9920#~#9920#~#1190#~#826#~#364#~#0#~#0
```

ESI Challan

[illegible]

Import

- ▶ Here, using import option user can upload employees statutory details, salary structure and paid days in bulk.
- ▶ Import option is flexible in the software.
- ▶ So user can import those columns which is required for their use rest column he can delete from the excel.

AVTech Super Admin

Search...

Import Data

Note:- 1. All Column in text format in excel sheet format
2. Excel sheet is xlsx Format
3. Can not change header in excel sheet format

Module: Payroll

Import: Select file

Action: Select

Get Template

Save Data

Statutory

Salary Structure

Paid Days

THANK YOU

EasyTimePay, a product of **A V Techno Soft India Pvt. Ltd.**

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New Delhi-110045

Mail Us: info@avtechnosoftindia.com

Contact Us: +91 9278470413

Demo Link:

<http://49.205.182.238:98/>

Userid: Demo

Password: demo